



Emmanuel CE Middle School

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Headteacher: Mr Rob Christopher, BSc (Hons) PGCE

Deputy Headteacher: Mr Alister Barker, BSc (Hons)

19th October 2023

Dear Parents/Carers,

Year 5 Residential to Heatree, Dartmoor, 7th-10th May 2024

We are delighted to inform you of an exciting opportunity during the Spring term. Year 5 will be visiting Heatree Activity Centre in Dartmoor, Devon for an action-packed three-night stay. The children will have the chance to experience a wide range of activities, including: taking on the high ropes, tackling the low adventure; and archery. In addition to these opportunities, they will also have the chance to explore a variety of bushcraft experiences (weather permitting). The trip is designed to help develop the children's independence, resilience and self-belief, teamwork and leadership skills. In order to encourage all this, in addition to the wide range of outdoor challenges on offer, the children will also have various responsibilities throughout their stay, such as laying tables for meals, clearing up after dinner and making their beds.

The cost of the trip (which includes all transport, accommodation, meals, insurance and activities) will be £325 per pupil. For pupils who are entitled to Free School Meals the cost will be £210 per pupil.

If you would like your child to take part, please pay the £70 (FSM pupils will only need to pay £50) initial (non-refundable) deposit via the ParentMail system by **no later than Monday 6th November 2023**. Please note we hope to have this payment set up on ParentMail by Wednesday 1st November at the latest. This is the school's required payment method and will enable you to pay using Debit cards, Credit cards, PayPal or PayPoint. Please note that the school is unable to accept cash or cheque payments for the trip.

Your child's trip account on ParentMail will be set up with stepped instalment payment dates, but you are free to pay for the trip in full or in advance of these dates if you wish. The dates below reflect the staged payments we have to make to Heatree so we would ask parents to adhere to these.

- **Initial (non-refundable) deposit of £70 (FSM £50) must be paid by Monday 6th November 2023**
- **A second payment of £40 (FSM £30) by 4th December 2023**
- **A third payment of £40 (FSM £30) by 8th January 2024**
- **A fourth payment of £60 (FSM £35) by 5th February 2024**
- **A fifth payment of £60 (FSM £35) by 4th March 2024**
- **A final payment of £55 (FSM £30) by 8th April 2024**





The closer to the departure date the greater proportion of the £325 (£210 FSM) will have to be paid if the visit is cancelled by a parent. The school has to pay stepped deposits throughout the year that are non-refundable. This is common practice among holiday firms. Any monies left at the end of the trip will be reinvested into the cohort.

It is our hope that all Year 5 pupils will participate in the trip. The cost of the trip is based on a minimum number of pupils attending. If we do not reach that number it is possible that we may have to cancel the trip. If the trip is cancelled by the school, deposits will be returned.

During school trips and residential visits, all pupils are expected to comply with the school's rules and expectations. If, prior to this residential visit, a pupil is displaying persistent poor behaviour, then the school reserves the right to withdraw them from the visit. Any potential refund resulting from a pupil being withdrawn from the visit would be subject to Heatree's refund policy.

As we mentioned at the information evening, we are thrilled to be offering this residential opportunity again. We are greatly looking forward to witnessing the children thrive in the outdoor facilities, build their confidence and self-esteem and achieve things they never thought possible. We do hope your child will be able to join us for this exhilarating adventure. If you have any questions at this stage, please contact Miss Stinson using the office phone number or email office@emmanuelmiddle.org

Yours faithfully,

Miss C Stinson and the Year 5 Team