



## Emmanuel CE Middle School

Howe Lane, Verwood, Dorset, BH31 6JF  
office@emmanuel.dorset.sch.uk www.emmanuel.dorset.sch.uk  
Tel: 01202 828100 Fax: 01202 828104  
Executive Headteacher: Mr Ron Jenkinson, M.Ed  
Headteacher: Mr Rob Christopher, BSc (Hons) PGCE  
Deputy Headteacher: Mr Alister Barker, BSc (Hons) PGCE

27<sup>th</sup> May 2020

Dear Parents/Carers,

### Provision for Key Workers' children, those children with an EHCP or a social worker and those who have been identified by the school as vulnerable

Thank you for completing the online form which identified your child as belonging to the above group. We have been working on creating our keyworker groups to enable us to open the school to your children from 1<sup>st</sup> June.

As was explained in my letters dated 21<sup>st</sup> and 22<sup>nd</sup> May we will be staggering the start and finish times of pupils to assist with social distancing. In the covering ParentMail message to this letter you will have been informed of the keyworker group your child has been placed in. Please see below a table setting out the staggered start and finish times of each group:

	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7
<b>Drop off Time</b>	8.10-8.20am	8.10-8.20am	8.10-8.20am	8.10-8.20am	8.20-8.30am	8.20-8.30am	8.20-8.30am
<b>Collection Time</b>	3.00pm	3.00pm	3.00pm	3.00pm	3.10pm	3.10pm	3.10pm

At the allotted drop off or collection time, please wait at two metre distances at the main school gate. Please do not arrive early or late, as we must not have any gatherings outside our school. School staff will open the gate, and the children will individually walk in or out. Verwood First School children will enter the left-hand gate and Emmanuel Middle pupils will enter the right-hand gate and remain on the right side of the campus. We would then ask you to leave the area as quickly as possible to allow for the next group of parents/children. Please also do not walk home in groups. If you miss your allotted time, it is likely other groups will be entering or leaving school and we will be unable to greet and handover your child until this has taken place.

Parents are not to enter the school campus unless requested to do so in an emergency. Children will be accompanied to the school gate.

If your child travels to and from school on their own, they will be expected to wait outside the gate with the parents and children at their allotted time. At the end of the day they will be walked to the gate with their classmates and allowed to leave from there.

If you need to contact the school, please continue to email us or telephone 07876 532969 (w/c 1<sup>st</sup> June only) or 01202 828100 (from 8<sup>th</sup> June onwards) in an emergency. Our office will remain closed to all but essential visitors.

Allenbourn Middle School Colehill First School Emmanuel Middle School Hayeswood First School Hillside First School Lockyer's Middle School Merley First School Queen Elizabeth's School St John's First School St Michael's Middle School Verwood First School Witchampton First School



**WIMBORNE**  
Academy Trust

Wimborne Academy Trust, a company limited by guarantee registered in England and Wales with company number 09362004. Registered office address:  
% Allenbourn Middle School, East Borough, Wimborne Minster, Dorset BH21 1PL. Wimborne Academy Trust is an exempt charity



As detailed in my previous letters, your child may come to school in EMS PE Kit or school uniform (wearing trainers) as we are hopeful to be outdoors as much as possible and having a PE session each day.

Your child will need to bring with them a packed lunch (and refillable water bottle) as currently there is no provision for school meals. Those children who are entitled to Free School Meals will continue to receive vouchers under the current scheme. Your child does not need to bring a pencil case into school as we will provide the required stationery.

### **Registering your child to attend**

As we appreciate that your child may not be attending school every day, we will have a Register available on ParentMail (hopefully by close of play tomorrow) so that you can inform us of the days they will be attending. This Register can be found under the Accounts section in ParentMail. It would help us greatly if you could please enter on this Register, as soon as possible, the dates your child will be attending, especially for the next couple of weeks, to assist us with our planning.

Thank you for your continued support and understanding.

With best wishes.

Yours faithfully,

Rob Christopher  
Headteacher